

# Budget Approval Meeting Minutes

## BURGESS - PETERSON ACADEMY

Date: **March 16, 2023**

Time: **6:00 PM**

Location: **Zoom**

ID: **728 592 0945** Password: **bpa**

I. Call to order: **6:06**

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	David White	Present
Parent/Guardian	Anna Beale-Smith	Present
Parent/Guardian	Joya Burson	Present
Parent/Guardian	Melanie Williams	Present
Instructional Staff	Corey Gray	Present
Instructional Staff	Morgan King Ray	Present
Instructional Staff	Krista Reilly	Present
Community Member	Ryan Downey	Present
Community Member	Cole Hewitt	Present
Swing Seat	Chameka Batiste	Present

Guests Present: **N/A**

Quorum Established: **Yes**

III. Action Items

A. **Approval of Agenda:** Motion made by: **C. Batiste**; Seconded by: **M. King Ray**

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion **Passes**

B. **Approval of Previous Minutes:** *List amendments to the minutes: N/A*

Motion made by: **C. Batiste**; Seconded by: **A. Beale-Smith**

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion **Passes**

C. **Approval of the Budget** (after final presentation/review):

Motion made by: **M. King Ray**; Seconded by: **R. Downey**

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

**Motion Passes**

## IV. Discussion Items

### A. Discussion Item 1: Presentation of the final budget

- Reviewed the Strategic Plan Priority Ranking to support our budget
- Discussed budget parameters: offset loss of Title 1 status and funding, keep class sizes low, utilize CARES III to support intervention and remediation.
- Changes from last meeting: budget will be adjusted for an additional 20 students = \$154,898 additional dollars (projected enrollment to 526 students)
  - add a 4th grade homeroom and maximize EIP segments for 1-3 grades and keep EIP pull out for grades %

***WITH the additional \$154,989 from transfer seats						
	Projected #	+ Transfers	Total #	Class Sizes	Change from SY22/23	EIP
Kindergarten	97	+8	105	5 @ 21	Same	
First	93	+1	94	1 EIP @ 14* 4 @ 20	Same	Earns 84 EIP Segments
Second	83	0	83	1 EIP @ 14* 3 @ 24	Same	Earns 84 EIP Segments
Third	89	+4	93	1 EIP @ 14* 4 @ 21	Same	Earns 84 EIP Segments
Fourth	83	+4	87	4 @ 22	Add 1 HR	EIP Pull-Out
Fifth	61	+3	64	3 @ 22	Same	EIP Pull-Out
	506	20	526			Stabilizes EIP for FY25

- make small allocation changes for non-staffing resources like training, materials, and supplies - when we receive the reserve, these areas will be better funded

Account	Account Description	FTE (# of employees)	Budget	Per Pupil
1000	Instruction	52	\$4,761,231	\$9,051
2100	Pupil Services	2.5	\$234,957	\$447
2210	Improvement of Instruction	3	\$367,428	\$699
2213	Instructional Staff Training	-	-	-
2220	Education Media Services	1	\$107,146	\$204
2400	School Administration	4	\$430,529	\$818
2600	Maintenance and Operations	2	\$117,850	\$224
2700	Transportation	-	-	-
	<b>Total</b>	<b>62.5</b>	<b>\$6,019,141</b>	<b>\$11,443</b>

- final allocation - \$6,019.141

## Summary of Changes

Changes	Impact to Proposed Budget
Additional Allocation of \$154,989	Enables us to <u>Add a 4<sup>th</sup> grade homeroom</u> AND maximize EIP Segments at 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , + <u>Keep Pull-out 4<sup>th</sup>/5<sup>th</sup></u>
Offset the gap between the ask and the get. Difference of \$32,412	Will mean small allocations for Non-Staffing resources like training, materials and supplies, etc...  Reserve (when released) will serve to back fill these areas where I've scrubbed the \$32,412

### V. Information Items

#### A. Principal's Report Mr. White presented information about the BASC-3 BES & Panorama Parent Culture Survey

##### i. BASC-3 Results

Screeners for student well being: 85% normal risk, 11% elevated risk, 4% extremely elevated risk - counselor and social worker supported students and families based on data, prioritized by those "at risk"

##### ii. Panorama Results

Parent responses for school culture, collaboration, communication, etc: strong data to show the work BPA is doing, we will encourage more participation next year, connects to our strategic plan and goals for enhancing BPA's school culture and climate.

##### iii Announcements

Go Team elections will happen in April - voting for a new staff and parent member.

### VI. Adjournment

Motion made by: M. Williams; Seconded by: A. Beale-Smith

Members Approving: All

Members Opposing: 0

Members Abstaining: 0

Motion Passes

ADJOURNED AT 7:00 PM

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Minutes Taken By: Morgan King Ray

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**Position:** BPA Go Team Secretary

**Date Approved:** Thursday, May 18th, 2023